

## STEP 2

# PRE-ADMISSION FORM

## Feasibility Study



## IDENTIFICATION OF THE PARTICIPANT

THIS PART MUST BE FILLED BY THE CUSTOMER

Name

Email address

Address (where work will take place)

Telephone

Project manager (if different from customer)

Email address

Telephone

Financial assistance need to be send to the attention of

To the following address

## OTHER INFORMATION

THIS PART MUST BE FILLED BY THE CUSTOMER

### Feasibility Study

Existing building

New building

Expected date for the completion of the study \_\_\_\_\_

## DESCRIPTION OF THE PRE-ADMISSION PROCESS

Gazifère will confirm receipt of the application for pre-admission form within 10 working days. If your application for pre-admission is accepted, the amount of financial assistance corresponding to your project<sup>1</sup>, and the period over which the financial assistance will be guaranteed available for the project (90 working days<sup>2</sup>) will be indicated on the form that will be returned to you.

During the 90 working days set by Gazifère, you will have to submit all of the participation documents required to analyze your application to participate. Please note that acceptance of a pre-admission form does not amount to confirmation of the project's eligibility under the programs because in order to determine a project's eligibility, Gazifère must have all of the documents listed as required under that program.

If Gazifère does not receive the documents required to analyze the application to participate within the 90 working days set by Gazifère, the amount of financial assistance for the project will no longer be guaranteed. In that case, if you wish to proceed, you will have to submit a new pre-admission application.

Please note that Gazifère will review pre-admission applications in the order in which it receives them, and according to funding availability. As a result, Gazifère reserves the right to deny an application for pre-admission. If your application for pre-admission is denied, you will be given the reason on the form that will be returned to you by Gazifère.

**I declare that I have reviewed the conditions for pre-admission to the Energy Efficiency Programs.**

\_\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Signature of customer Date

Send in the duly completed pre-admission form either:

**by mail:** C/O: Energy Efficiency Programs, 706 boulevard Gréber, Gatineau, Quebec, J8V 3P8  
**by email:** Programmes.Efficacite.Energetique@gazifere.com

## APPROVAL OF PRE-ADMISSION

THIS PART MUST BE FILLED OUT BY GAZIFÈRE

### APPLICATION APPROVED

Amount of financial assistance available for this project \$ \_\_\_\_\_

Start of the pre-admission period dd / mm / yy

End of the pre-admission period (90 working days) dd / mm / yy

### APPLICATION DENIED

Reason : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_

<sup>1</sup> If the project submitted is eligible for funding in excess of the available funding, Gazifère will be sure to retain the maximum amount available for 90 working days.

<sup>2</sup> If the 90 working days extend beyond December 31 of that year, approval of the application for pre-admission will be conditional on the energy efficiency program being offered in the following year.